

PEMBROKESHIRE COASTAL FORUM
MANAGEMENT GROUP MEETING

10.00am 13th September 2004 MHPA Account Dept

The following were present

Edward Holdaway - Chair

Nic Wheeler - PCNPA

Ted Sangster - MHPA

Paul Varallo - EAW

Andrea McConnell - CCW

Steve Morris - Pembrokeshire College

Lia Moutselou - Cardiff University

Tonia Forsyth - PCF

Jo Dilly - PCF

In attendance

Claire Hardick - PCF

John Warneford - PCF

1. Apologies were received from Stephen Hurr, Carolyn Heeps, Alison Smith, Nick Ainger.

EH opened the meeting and welcomed everyone. He explained that as NW was only able to stay for a short time the meeting would commence with Agenda item 4b; Items for Discussion.

4b. TF took the meeting through her Next Steps paper.

(1) Forum Finances - TF spoke first about finance and extending the project and output through to the end of March 2005, she explained that she already had agreement in principle from WEFO. The members were in agreement with this. EH asked about future funding and information requirements and timescales of organisations. Discussion followed on what was required. MHPA would need an indication of the amount by November. CCW were able to be more flexible as their funding was based on outputs. EAW would need something in the very near future.

Action:

- *TF to write to WEFO requesting both a project and output extension until March 31st 2005*
- *TF to prepare financial forecast for 2005/6 for future funding based on outputs to be sent to all agencies for their consideration.*

(2) Strategy Development TF went on to talk about Strategic Development and the problems that have been encountered with existing structures. She felt there was a need to reconvene the Concordat Group and for the Forum to work to that Group, she then outlined the steps that would need to be taken. The Group agreed that the Concordat Group should be the driver with PCF providing secretariat to the group as well as the public interface. There was the possibility of PCF having an SLA with the Concordat Group, to deliver core ICZM work on the groups behalf, however this would need further debate once the Concordat group had met. TF went on to say that the relationship between the Concordat Group and PCF would need to be clearly defined to prevent further confusion. There was general agreement with Next Steps but SM felt that the paper did not fully recognise the successes of work on ICZM to date by the Forum and suggested that it should be drafted differently with a more positive stance prior to being sent out to Concordat Members. Members also agreed in principle to the need for a facilitated workshop and the general content of a final report to WEFO however the details of this would need to be discussed in greater detail at subsequent Concordat meetings.

TF asked about the role of the Steering Committee and its relationship with the Concordat Group. It was agreed that rather than have a separate meeting for the Steering Committee, that they should attend the facilitated workshop.

Action:

- CH to organise meeting of the Concordat Group ASAP
- TF to prepare a draft agenda and paper for the meeting and send to NW & AM for agreement prior to sending out to Concordat Group members

- CH to postpone Steering Committee meeting until agreement has been sought by Concordat Group to running a joint Concordat / Steering Committee facilitated workshop later this year.

(3) Forum AGM

The AGM meeting was discussed and it was decided to cancel the meeting on 4th December and reconvene sometime in January 2005.

Action:

CH to postpone Forum AGM until January 2005

2. The minutes of the last meeting were agreed as a true record.

4a. JD read out the progress report

SM gave an overview on the CoCoNet meeting he said there were some difficulties in Ireland progressing ICZM as it was still a recommendation and not a requirement.

EH attended the Wales Coastal Maritime Partnership Sub Group for development of an ICZM Strategy for Wales. He said that the target was to have the draft report ready for this time next year and that there would be workshops possibly in the New Year.

JW gave an update on the Marine Code and the Outdoor Charter Group. There followed general discussion on how these projects were being perceived and concern expressed over the current lack of monitoring and enforcement of the codes of conduct. It was agreed that whilst much had been achieved in Pembrokeshire there is still a great deal more work to be done.

5. TF asked the group if they were happy for the Issues perception report to be placed on the Forum website. The group agreed to this providing the necessary amendments were in place as agreed at the last meeting.

Action:

CH to co-ordinate with JF issues report to go on website

LM, from Cardiff University, spoke about her project and the similarities she was finding with the Severn Estuary Project.

Action:

Lia to present findings of her PHD at a future meeting

No date was set for the next meeting as it was felt that this should be delayed until after the Concordat Meeting.

The meeting concluded with lunch at 12 noon.