

Pembrokeshire Coastal Forum

Company Number: 8447094

April 12th, 2019

Background for PCF Directors

The Sea Empress disaster in 1996 spilled 72,000 tonnes of oil into Pembrokeshire waters, killing thousands of seabirds, closing fishing grounds and beaches for months. This tragic event highlighted the pressures and threats to the local environment and economy. An understanding developed between local MPs, local authorities, the Port, conservation organisations, industry and communities that an independent body was needed to address issues facing the Pembrokeshire coastline. So, Pembrokeshire Coastal Forum was born.

Established in 2000, PCF is a multi-award-winning Community Interest Company that works to protect the coast and maritime environments for current and future generations to enjoy. We strive for a resilient community with a thriving coastal economy, living in harmony with our natural resources. PCF has a dedicated team who are experts at providing independent stakeholder engagement, project development and partnership working. Our long-term relationships with coastal partners have been built over the years on trust and understanding. www.pembrokeshirecoastalforum.org.uk

Project overview

Pembrokeshire Marine Code - The Marine Code encourages users to show respect and consideration for the marine environment, land owners, wildlife and other users when out exploring the coast and offshore areas of Pembrokeshire. This is achieved through voluntary codes of conduct, agreed access restrictions, education, and the creation and promotion of best practice.

www.pembrokeshiremarinecode.org.uk

Pembrokeshire Outdoor Charter Group - The Outdoor Charter Group is made up of outdoor adventure businesses, environmental education centres and conservationists, with the aim of reducing the impact of outdoor recreation on Pembrokeshire's landscapes and wildlife. By signing up to the charter, all members agree to reduce their environmental impacts and to encourage others to do the same.

www.pembrokeshireoutdoors.org.uk

Marine Energy Wales - Marine Energy Wales brings together technology developers, the supply chain, academia and the public sector to establish Wales as a global leader in sustainable marine energy generation, making a significant contribution to a low carbon economy.

www.marineenergywales.co.uk



Winner "Most Sustainable Social Enterprise in Wales" Award



Winner of "Outstanding Advocate" Wales Green Energy Awards



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META - PCF, through its Marine Energy Wales programme is developing a series of pre-consented areas within the Milford Haven Waterway aimed at supporting the short-term deployment of marine energy devices and components. <https://www.marineenergywales.co.uk/meta/> This project is also part of a wider Swansea Bay City Deal.

Coastal Curriculum - Through expert led lessons and activities, both in school and out by the sea, our Coastal Curriculum programme aims to connect students to the physical, human and environmental elements of the coast. We aim to unlock an interest in the possibility of exciting local careers in this dynamic sector. www.pembrokeshirecoastalforum.org.uk/projects/education

Wales Activity Mapping - Wales Activity Mapping provides detailed information on a range of marine and coastal activities displayed in a GIS system. The information is used by multiple agencies as an evidence base for coastal decision making and planning and has been recognised as best practice on a global scale. www.walesactivitymapping.org.uk

EEP Ecobank / BRICS - Ecosystem Enterprise Partnership will create a partnership between land managers, industry, commerce, government and third sector working collaboratively to develop and pilot a nutrient offsetting scheme for the Milford Haven and Cleddau catchment. The Ecobank will be a market-based Payment for Ecosystem Services (PES) scheme that provides a streamlined nutrient assessment process for developing an offsetting scheme. www.eepecobank.co.uk

Future Development

PCF is seeking 2 Directors to become part of an innovative and growing Community Interest Company with sustainable coasts as its vision. Directors will drive the next phase of its development, maximising opportunities in relation to sustainable coastal management; marine renewables; sustainable recreation and social prescribing, climate change; stakeholder engagement; both within and outside Pembrokeshire. In addition to people who meet the requirements of the Director's job description outlined below, PCF is seeking applications from individuals with experience and skills in the following areas:

- Business Development;
- Finance;
- Marketing and Public Relations;
- Sustainability;

The roles are unpaid but reasonable travel expenses will be covered.



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To apply: Please send a CV and a personal statement of no more than 500 words outlining how you can contribute to the future development of PCF to Nick Ainger - nick.ainger@live.co.uk by 17/05 2019. The current Board of Directors www.pembrokeshirecoastalforum.org.uk/about-us/board/

For an informal conversation about PCF please contact David Jones, Chief Executive Officer, on 01646 406691.

JOB DESCRIPTION FOR DIRECTORS of Pembrokeshire Coastal Forum Community Interest Company

Position: Director of PCF – Pembrokeshire Coastal Forum CIC

Accountable To: Chairman of the Board

Main Duties

- To act as a Director of PCF in the best interests of the Company, communicating with honesty and in good faith towards its members, employees, principal funding partners;
- To ensure that the objectives of the Company, as agreed by the Board, are fully, promptly and properly carried out, applying good governance and clear strategic planning principles;
- Delegate the responsibility and resources to Executive Directors, to achieve the Company's stated goals;
- To optimise both the short-term and long-term financial performance of the Company; adopt and oversee the annual budget; and review financial and operational reports;
- To play a full part in enabling the Board to arrive at balanced and objective decisions in the performance of its agreed role and functions;
- To ensure the Company functions within the legal and regulatory framework;
- To take appropriate professional advice in all matters where there may be material risk to the Company, or where the Directors may be in breach of their duties;
- To oversee development of policies and procedures.

Directors' Obligations

- Attend all Board meetings called during the year unless prevented by exceptional circumstances, striving to achieve consensus decisions by the Board;
- Attend and actively participates in all meetings, providing candid and constructive criticism, advice and comments to the Chairman, CEO and other Board members;
- Place items on the agenda for meetings of the Board, which he/she considers should be discussed;



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- Assure that published reports properly reflect the financial and operational situation of the Company;
- Prepare well for meetings, review minutes and reports; stay informed about PCF;
- To avoid any personal conflicts of interest, or possible areas of conflict;
- Not to accept a benefit from a third party conferred his reason of his/her being a Director

Length of Term: 3 years, with the possibility to extend for a further term

Time Commitment: At least 4 Board meetings a year for 4 hours; Attendance at other PCF events, as necessary

Skills and Experience:

Essential Skills:

- Strategic perspective, vision and ability to work positively within a team
- Drive and commitment and the ability to demonstrate this to others
- Strong interpersonal, communication and negotiation skills, and the ability to develop effective, sustainable partnerships
- Willingness to devote the necessary time and effort to the role
- Experience of working with organisations going through growth and change in an uncertain and sometimes challenging policy and operational environment
- Willingness to be an ambassador for PCF

Desired Competencies and Qualities:

- Commitment and interest in the objectives of the organisation
- Strong intellectual and analytical ability; innovative thinker and ability to focus on issues requiring action
- Dynamic, enthusiastic and energetic

As with any other company, the Directors of a CIC occupy an important position of trust, and company law imposes on them a range of duties. The Directors are responsible for ensuring that the CIC meets its statutory and other obligations. The Companies Act 2006 codifies the general duties which Directors owe to the company. <https://www.gov.uk/government/organisations/office-of-the-regulator-of-community-interest-companies>



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