



**Pembrokeshire Coastal Forum
Fforwm Arfordir Sir Benfro
Job description and Personal Specification**



Job Title:	Floating Wind Project Manager
Salary:	£28k + (depending on experience)
Responsible to:	MEW Programme Manager
Location:	Marine Energy Hub, Pembrokeshire Coastal Forum, 2 nd Floor, Pier House, Pier Road, Pembroke Dock, Pembrokeshire, SA72 6TR Some home working.
Work with:	Marine Energy Wales and PCF Teams

Background

Established in 2000, Pembrokeshire Coastal Forum (PCF) is an award winning Community Interest Company that works to enhance the coast and marine environments for current and future generations. As a coastal partnership PCF has developed a range of collaborative projects, often viewed as sustainable best practice, including the Pembrokeshire Marine Code and Outdoor Charter, Wales Activity Mapping, Marine Energy Wales (MEW) and META.

This exciting role will focus on the floating offshore wind aspects of our marine energy programme which extends across Wales and interfaces with the key Celtic Sea regions of Ireland and the Southwest. Primarily you will be responsible for leading the floating wind delivery commitments, as well as ensuring delivery is best aligned with the wider MEW programme.

Job Purpose

[Marine Energy Wales](#) (MEW) is a longstanding PCF programme, bringing together technology developers, the supply chain, academia and the public sector to establish Wales as a global leader in sustainable marine energy generation.

MEW's vision is to create a thriving and diverse emerging offshore renewables industry in Wales, making a significant contribution to a low carbon economy. We do this through support of the sector, participation in projects and in an advisory role. The MEW remit includes tidal stream, wave, tidal range and floating offshore wind (FLOW) technologies and project interests.

This role is responsible for ensuring the delivery of the FLOW priority area of the MEW programme. Given the increasing opportunity associated with FLOW in the Celtic Sea this role will:

- Provide a dedicated interface to FLOW technology and site developer members of MEW
- Support of the [Celtic Sea Developers Alliance](#) (CSDA). Promoting the opportunity in the Celtic Sea for the growth of floating offshore wind to support the UK's drive towards Net Zero. Political and sector engagement and driving cross-sector and cross-border collaboration.
- Support the [Celtic Sea Cluster](#) (CSC). Working with Welsh Government to collaborate with the Southwest region to spearhead a market for floating wind in the Celtic Sea by promoting the opportunity to supply chain and infrastructure operators.
- Facilitate wider collaboration/opportunity development.

Principal Responsibilities

As part of the PCF team and reporting to the MEW Programme Manager, you will be responsible for the FLOW deliverables of the Marine Energy Wales programme. Tasks will include the following:

- Delivery of the CSDA secretariat and tasks arising, providing membership services to MEW FLOW members and interfacing with other strategic projects underway looking at the Celtic Sea opportunity
- Input and liaison with the Celtic Sea Cluster and its key partners and members, through working groups covering topics such as market creation, supply chain, infrastructure, innovation, skills and investment.
- Strategy development and identification of opportunities for collaborative partnerships, R&D activities and project growth regarding FLOW and any interfaces with the wider MEW sector interests.
- Liaise closely with organisations and individuals such as strategic project partners, funders, stakeholders to ensure the needs of the sector are met (including public sector, regulators, eNGOs, developers, funders, supply chain).
- Stakeholder engagement with politicians, civil servants, public sector and private sector, including providing presentations and chairing and organising meetings.
- Interfacing with other MEW Project Managers to ensure cohesion and alignment across all marine renewable energy programmes to deliver projects according to funding requirements and to budget.
- Providing a monthly interface with Welsh Government in respect of the activities underway to support FLOW development in the Celtic Sea.
- Review of activities and events underway in support of the FLOW sector and through collaboration with the wider MEW and CSC team create a strategy for engagement to continue to raise the profile of the Celtic Sea.
- Delivery of support to the Milford Haven Waterway Strategic Energy Group; providing chair and secretariat services seeking solutions to grid connection congestion and landfall challenges associated with the Celtic Sea projects.
- Provide information to support grant claims to the Finance Manager.
- Support wider project work when required.

Personal Specification

Essential:

- Relevant experience in offshore or marine projects
- Qualified to degree level in related discipline
- Strategic understanding of the marine energy sector
- Excellent communicator, capable of presenting to a wide variety of audiences
- Project management experience
- Experience in engagement with a range of different stakeholders, including the public, private and academic sectors
- Problem solving skills and enthusiasm to find solutions
- Proactive and self-motivated and ability to work with minimal supervision to deadlines
- Good IT skills (including internet, word processing, spreadsheet and database packages such as Excel)
- Current driving licence / own vehicle

Desirable:

- Strong interest in sustainability and renewable energy
- Understanding of the Welsh policy context
- Experience in marine leasing and licensing
- Qualification in Project Management
- Ability to speak Welsh

We believe in an inclusive workplace and we welcome applications from all parts of the community. So, if you think you have what it takes, but don't necessarily meet every single point on the job description, please still make an application.

The ability to travel to meetings/events/site visits etc. is a necessary and regular feature of this post. Own transport required. The post will involve occasional evening and weekend working. Job descriptions and person specifications are subject to change from time to time to remain in line with business needs. PCF use a flexi-time/toil work policy.

Updated February 2022